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**Borough Manager** – Benjamin Estell  
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**Members of Council**  
**President** – Jen Mazzocco  
**Vice President** – Brandon Ledford  
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Chris Kipp  
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## Dormont 2024 Comprehensive Plan Update

### Responses to Consultant Questions

February 13, 2024

The Borough of Dormont is accepting proposals for a one-time contract to perform certain professional services (consulting) work for the Borough involving an update of the Borough's Comprehensive Plan. Details on the Comprehensive Plan update, including a copy of the RFP, can be found on a dedicated page on the municipal website: <https://boro.dormont.pa.us/2024-comprehensive-plan/>.

Section XI of the RFP noted the deadline for submission of questions relating to the contents of the RFP. The following questions from prospective consulting firms were received via email in advance of the 4:00 P.M. deadline on February 7, 2024.

Please note that similar questions have been grouped together with a single answer provided.

- **Does the Borough have a budget number in mind for the comprehensive plan? Will you be submitting for any grant funding to support the planning effort? If so, will that be the responsibility of the selected consultant or will the Borough handle the submission?**

The Borough of Dormont has allocated \$90,000 towards the Comprehensive Plan Update. The Borough will not be submitting for any grant funding to support the planning effort. If the recommended firm submits a proposal with a cost above the current budgeted amount, additional funds could be allocated in the 2024 or 2025 budget. Firms should submit cost estimates in line-item format.

- **In regard to meetings for the project, is the Borough anticipating appointing a steering committee to work with the consultant (similar to the 2013 plan) or would this primarily be handled by staff?**

The Borough will rely on staff, the Planning Commission, and the Planning, Sustainability, and Inclusion Committee of Borough Council for the bulk of the work with the consultant. If particular topics arise that necessitate further in-depth public input, Dormont expects to work with its selected consultant to determine how extensively additional steering committee members should be involved.



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- **Your 2013 plan has some good information. Has the Borough been successful in implementing recommendations from that plan?**

The Borough has been successful at implementing many of the recommendations from the 2013 plan and has a number of current projects based on those recommendations. Some items no longer align with the demographics of the community, which have shifted significantly since the plan was completed.

- **In terms of community and public engagement, what methods does the Borough currently use to communicate with residents and stakeholders? Electronic or mailed newsletters? Website? Social Media? Other resources?**

Dormont communicates in a variety of ways with its residents and stakeholders. The community has a quarterly newsletter that is mailed to all properties. The Borough website is used to release long and short-form information and has a “ticker” bar for emergency updates. Facebook and Instagram are the two primary social media sites employed to engage residents, with Facebook being the significant favorite. Dormont also uses its “Access Dormont” app, available on Apple and Android, to send notifications to those who have opted to receive them.

- **In regard to consistency with Allegheny Places, the County had an RFP out last year and is still getting organized with the change of leadership at the County Executive level and the department head level in Economic Development. Thus, that project is delayed. I am not sure timing wise how their update will coincide, or not, with the Borough’s. Is it your hope that it would be consistent with whatever current plan is on file at the County level and not necessarily the one that might be in progress at the same time as the Borough’s updated plan? Can you elaborate on the expectations?**

Dormont recognizes that the Allegheny County Comprehensive Plan is currently delayed, which would prevent a consultant from ensuring Dormont’s plan is consistent with the eventual new plan. The Borough’s expectation is that the new plan stay as close to the existing plan as is reasonable. If updates are made to Allegheny Places in the interim period between consultant selection and completion of the Dormont project, we will reevaluate whether changes need to be made, including a potential extension with the selected consultant, to remain in compliance with the County plan.