

**SWIMMING POOL AND SPA APPLICATION CHECKLIST**

Municipality: \_\_\_\_\_ Date: \_\_\_\_\_

Site Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Pool:       Above-ground       In-ground       Temporary / Seasonal       Spa  
                          Residential       Commercial

If above ground pool will be constructed into the slope of the property, manufacturer's specifications must be submitted to show that the pool can be partially buried.

Barrier:             Pool wall 48 inches or higher       Installing fence 48 inches or higher

Fence Gates:     Self closing & latching & locking       Swing in direction of egress  
  
 Include Fence and Gate details on plans  
  
 Pool is separated from house with fence full around. No access from house to pool area.

Ladders:            Secured, lockable or removable or surrounded by a code compliant barrier.

Door Alarms       If the house is used as part of the barrier all doors must be alarmed per code. (UL 2017)

Pool pump            All specifications included with permit. (UL listed pump)

Electrical service    Verify that there are no overhead electrical lines

Energy               Will the pool be heated? If so, provide manufacturer's specification sheet.

Heated pools with vapor retardant pool cover

Plans                 Provide 2 sets of complete plans with all of the above information

Note:                (Pool diagram showing size and type of pool, pool pump specifications, ladder type, fence style and self-closing and self-latching gates) All pool equipment specifications must be submitted.