



1444 Hillsdale Avenue
Pittsburgh, PA 15216-2019
(412) 561-8900
FAX (412) 561-7805
www.boro.dormont.pa.us

SPECIAL INSPECTION

Special Inspections:

Are required for certain construction methods and materials, as prescribed by § 1704 of the 2009 International Building Code. Additionally, Special Inspections are required, within the Borough of Dormont for:

- The applicant shall submit a statement of special inspections, prepared by the registered design professional in responsible charge, as required by Pennsylvania Uniform Construction Code as a condition for issuance of a permit.
- Permit applications utilizing the Performance Compliance methods (Section 3412 of the 2009 International Building Code or Chapter 13 of the 2009 International Existing Building Code) to confirm that construction and the building comply with the approved scoring.
- Qualifications for Special Inspections, shall be a licensed design professional- Architect, Landscape Architect, or Civil Engineer, registered in the State of Pennsylvania, who shall demonstrate competence to the satisfaction of the building official for the inspection requirements on each specific permit application.

For Commercial Building Permits it is the responsibility of the Architect or Engineer to submit a statement of special inspections as a condition permit issuance. This statement shall indicate all materials and work requiring special inspections and list all of the individuals, approved agencies, and/or firms intended to be retained for conducting such inspections.

The registered design professional in responsible charge, or engineers of record involved in the design of the project, are permitted to act as the special inspector for the work designed by them.

Reporting Requirement:

The Special Inspector shall submit a completed Building Permit Initial Special Inspection Report form to the building official, prior to issuance of a permit. The Special Inspector shall keep records of inspections, and shall furnish inspection reports to the building official, and to the registered design professional in responsible charge, at weekly intervals during the course of the work. Reports shall indicate that work inspected was or was not completed in conformance to approved construction documents. Discrepancies shall be brought to the immediate attention of the contractor. A final report documenting required special inspections, correction of any discrepancies, and a statement of compliance on the Final Special Inspection Report form, shall be submitted to the building official.



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SPECIAL INSPECTION

Qualified Special Inspectors:

- Are approved by the Borough of Dormont Building Code Official.
- Are a Pennsylvania registered design professional, with experience in the type of construction to be inspected; **OR** are an International Code Council Special Inspector for the type of construction to be inspected.
- Are independent individuals, agencies or firms retained by the owner or the owner's agent.

Special Inspectors are responsible for:

- Enforcing the requirements of the Building Code, including stopping noncompliant work.
- Inspecting all items requiring special inspections as identified by the design professional and/or by the Building Code Official
- Reporting deviations from the approved drawings and/or application.
- Submitting initial, weekly and final reports to the Building Code Official
- Please note: that the Special Inspector must sign the final report before the certificate of occupancy will be issued.

Special Inspector reports shall include the following:

- All information required by Section 1704 of the International Building Code
- The permit number(s), inspection type and date to which the report applies.
- Inspection shall verify that the job is being conducted according to approved drawings.

A final Certificate of Occupancy will not be issued until all regulations are carried out under section 1704 of the 2009 International Building Code and documents are furnished to the Building Code Official.



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SPECIAL INSPECTION

STATEMENT OF SPECIAL INSPECTIONS

Permit #: _____

Property Street Address: _____

Registered Design Professional in Responsible Charge: _____

Name/Company: _____

NOTICE TO DESIGN PROFESSIONAL

Per Section 1704 of the 2009 International Building Code, it is your responsibility to submit a statement of special inspections as a condition for permit issuance. This statement shall indicate all materials and work requiring special inspections and list all of the individuals, approved agencies, and/or firms intended to be retained for conducting such inspections.

REQUIRED SPECIAL INSPECTIONS

Special inspections shall include, but are not limited to the following:

- | | |
|---|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Soils | <input type="checkbox"/> Special Cases: |
| <input type="checkbox"/> Driven Deep Foundations | <input type="checkbox"/> Smoke Control |
| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 OR IBC Ch.13) |

ADDITIONAL COMMENTS: _____



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SPECIAL INSPECTION

INITIAL SPECIAL INSPECTOR REPORT

To The Building Code Official Re: _____

Permit #: _____ Property Street Address: _____

I certify that:

- I shall make at least one site visit per week from project start to completion and submit written reports to the Borough of Dormont Building Code Official detailing progress and quality of the work for the items indicated below.
- I understand that my inspections are to comply with Section 1704 of the 2009 International Building Code, as adopted by Title 10 of the Pittsburgh Code of Ordinances.

- | | |
|---|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Soils | <input type="checkbox"/> Special Cases: |
| <input type="checkbox"/> Driven Deep Foundations | <input type="checkbox"/> Smoke Control |
| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 OR IBC Ch.13) |

Special Inspector Contact Information:

Insert Professional Seal Here:

Name/Company: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

If Design Professional, PA License #: _____

Signature: _____

If Certified Special Inspector, ICC Certification #: _____

(Please attach ICC Certification)

BCO Signature _____

Date _____



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SPECIAL INSPECTION

FINAL SPECIAL INSPECTOR REPORT

To The Building Code Official Re: _____

Permit #: _____ Property Street Address: _____

I certify that:

- I have inspected all the items listed below for the above referenced permit and attest that they comply with the requirements of Section 1704 of the 2009 International Building Code.
- The work has been done in conformance with the approved permit and all other pertinent laws and ordinances.

- | | |
|---|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
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| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 OR IBC Ch.13) |

Special Inspector Contact Information:

Insert Professional Seal Here:

Name/Company: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

If Design Professional, PA License #: _____

Signature: _____

If Certified Special Inspector, ICC Certification #: _____

(Please attach ICC Certification)

BCO Signature _____

Date _____