

New Business Application

Borough of Dormont
1444 Hillsdale Ave
Pittsburgh, PA 15216
412-561-8900



Application Fee: \$100.00
(Due Upon Submission of Application)

Before a Certificate of Use can be granted for a new business the new tenant must complete a New Business Application and comply with the required fees by the Borough of Dormont. After the application is approved by the Zoning Officer the new business owner is required to call and schedule a Life Safety and Property Maintenance Inspection with the Borough of Dormont.

Please be aware that other permits may be required to comply with applicable building and accessibility codes depending on the scope of work.

- What is the Zoning District _____
- Is the proposed use permitted within the Zoning District Yes ___ No ___?
- Use Group _____
- Change of Occupancy Use: Yes ___ No ___

Business Address _____

Property Owner's Name _____

Property Owner's Address _____

Phone Number (____) _____

New Business Information

Business Owner's Name _____

Address _____

Phone Number (____) _____

Name of New Business _____

Description of Business or Services you are providing _____

Does the building have a Fire Suppression (Sprinkler) System? Yes ___ No ___
Does the building have a Fire Alarm System? Yes ___ No ___

Indicate of any of the following work is proposed:

___ Electrical ___ HVAC ___ Interior Structural Changes (Moving/Opening Walls) Other _____

Will the proposed business be installing a new sign? Yes ___ (Sign Permit required) No ___
Will the proposed business be modifying an existing sign? Yes ___ (Sign Permit required) No ___

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All Business must provide the Borough with a copy of your Haulers contract for Rubbish and Recycling.

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by the Borough of Dormont regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C.S. as 4904, relating to unsworn falsification to authorities.

Failure to comply with this application will subject you to fines of not less than \$300.00 and not more than \$500.00 per day, and prosecution by the Borough of Dormont.

Applicants Signature

Date of Application

For internal use only – to be completed by Borough office

I hereby certify that this application complies with the Ordinances of the Borough of Dormont, Pennsylvania, and approve the issuing of this Permit for same.

Zoning District _____ Lot & Block _____ Zoning Hearing Y / N

Zoning Officer's Signature

Date of Approval

Zoning: Approved / Disapproved

Reason for Disapproval _____

Building Official Signature

Date of Approval