



# Pool Party Rental Application

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Alternate Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email Address \_\_\_\_\_

D/O/B \_\_\_\_\_ Date \_\_\_\_\_

## Pool Party and Rental Request Information

Number of Party Guests expected \_\_\_\_\_ **Phone # day of party** \_\_\_\_\_

Description of Function \_\_\_\_\_

Pool Party Rentals are available Saturdays and Sundays from May 27 to June 11, 2017 and August 26 to September 3, 2017. Beginning June 12, parties are available seven days a week during the regular swim season until Wednesday, August 23, 2017. Certain holiday blackout dates may apply.

*Request in order of preference:*

*Day of the week:* \_\_\_\_\_

*Pool party time slot selection:*

Choice #1: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_

Party #1: Noon - 2:00 p.m. (set-up 11:30 a.m.)

Choice #2: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_

Party #2: 3:00 - 5:00 p.m. (set-up 2:30 p.m.)

Choice #3: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_

Party #3: 6:00 - 8:00 p.m. (set-up 5:30 p.m.)

## Party Rentals include:

Party Rental Fee is \$100 for Dormont residents or \$125 for non-residents; includes pool admission for up to 25 people (Must have a 1:4 adult to child ratio.) Additional guests pay \$3.00. A list of all guests must be submitted to the borough office and pool.

Plus a \$25 refundable deposit pending clean-up and care of space

Use of private enclosed area for 2 hours, specified by rental agreement

Use of swimming pool for all guests during and after scheduled party

Picnic bench seating up to 25 people (additional seating may be available upon request)

Party hosts are responsible for set-up and clean-up of party decorations and refreshments. Party area must be cleaned and vacated by specified time on rental agreement (2 hrs). Not adhering to this policy will result in forfeiting refundable deposit of \$25.00.

All parties will be assigned a pool staff point person and may direct all questions and concerns to point person.

## Rules of Recreation Facility Rentals

1. Alcoholic Beverages and Smoking are PROHIBITED in pool party areas.
2. Running and/or rowdy behavior are prohibited in pool areas. Children/minors under 10 must be attended by an adult.
3. Party area must be cleaned, all decorations removed, and garbage placed in the cans provided before vacating.

*Applicant agrees to be responsible for any damages to or defacement/ destruction of the buildings, grounds, trees, shrubbery upon departure of the pool, park and recreation facility area as per the Borough of Dormont Resolution 19-9. Upon confirmation of reservation, applicant must also complete and submit a Facilities Hold Harmless agreement prior to rental.*

# Dormont Pool Party Rental Q & A

## **What does a pool party rental include?**

Dormont Pool party rentals operate much like all the borough facility rentals (pavilions, recreation center, community room, gymnasium, etc.) Rental includes use of the private party area for a two-hour party and includes pool admissions for up to 25 party guests during and after the party hours. Once your two-hour party is finished, your guests are welcome to stay at Dormont Pool for the rest of the day!

## **How do I make a pool party reservation?**

You must complete this form. Additional forms are available at the Borough of Dormont Municipal Office 1444 Hillsdale Ave., Suite 10, Pittsburgh PA 15216 or at the Pool or at the borough's website under Online Documents: [www.boro.dormont.pa.us](http://www.boro.dormont.pa.us). The application may be submitted via mail or person at the borough offices. Rental payment and a separate deposit must accompany application along with the Hold Harmless Agreement. **All applications must be submitted at least two weeks in advance of preferred party date.**

## **When will my reservation be confirmed?**

When completing the pool party application, please be sure to include three dates/time slots of preference as requested on the form. Reservation dates and times are handled on a first come, first served basis according to application submissions. Be sure to include your telephone number and email address on your application.

## **May I bring refreshments/food?**

Yes, however, no food or drink may leave the enclosed party area for **ANY** reason. All refreshments and food are the responsibility of the party host.

## **Do adults have to stay with their children while at the party?**

A ratio of one adult for every four children, under the age of 10, is required. Children 5 and under must be supervised by an adult in the water. Party hosts are responsible for proper supervision of their activity and underage participants. Lifeguards are always on duty for your safety and assistance.

## **What if I need to cancel my party?**

All event reservations are non-refundable in the case of rain and/or the pool closes due to inclement weather, one rescheduled "rain-out" date is allotted. We can assist you in rescheduling, however there is no guarantee that another specific date and time will be available. We will work with you to find the best possible solution. Contact us at 412-561-8900 x1 as soon as possible to arrange changes to a scheduled event.

## **Can I have pizza ordered and delivered?**

Yes, pool staff will announce when pizza has arrived and you will have to go to the front.

BOROUGH OF DORMONT  
FACILITIES HOLD HARMLESS AGREEMENT

DATE \_\_\_\_\_

It is hereby understood and agreed that the Borough of Dormont will make available for recreational use, park and/or gymnasium facilities and that I/we, the undersigned, acting on behalf of all participants, hold harmless the Borough of Dormont, its officials, agents, employees and volunteers, from and against all claims for injuries to our program participants or invited spectators resulting from the authorized use of these Borough facilities.

It is understood that I/we accept this condition in return for use of the park/recreational facilities or buildings on the days and times made available according to the Borough Manager.

All participants should be notified under the Political Subdivision Tort Claims Act (330-1978) and the Recreation Use of Land and Water Act. We agree to notify the parents or guardians of all minors that they and not the Borough of Dormont will be responsible for expenses for medical treatment resulting from participation in any program/activity for which we have requested this authorization.

In addition, persons requesting the use of parks for concession purposes shall provide to the Borough, certificates of product liability insurance insuring the Borough of Dormont and the program operators against damages arising from the sale of food products and providing defense coverage and costs as well.

\_\_\_\_\_  
Permittee

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Co-Signor

- Cc: Permit Holder  
    Permit File  
    Pool & Parks Supervisor  
    Police